

APPENDIX 4

Late Payers Report

Employer	Payroll Month	Days late	Cumulative occasions in year	Amount	Significance	Reason / Action
Patchway Parish Council	July	25	2	3,194.49	Significant days late.	No authoriser available to sign cheque. PC have put in arrangement to avoid late payment in future.
Clifton Suspension Bridge	September	2	2	4,337.95	Value / days late not material.	Employer has been reminded of obligation to pay in time and asked to take measures to avoid late payment in future.
Total Days		27		7,532.44		
Total Contributions in Quarter				£38,346,000	Late Payments as Percentage of total 0.01%	

All late payers are contacted and reminded of their obligations regarding the timing of payments. Where appropriate they are advised on alternative, more efficient methods of payment. Where material, interest will be charged on late payments at base rate plus 1% in accordance with the regulations.